



## BROOKS TOWN COUNCIL MEETING

### MINUTES

**Monday, June 27, 2022**

Todd Speer led the Invocation, Mayor Langford led the Pledge, then called the meeting to order.

Mayor: Daniel Langford

Council Member present: Ted Britt  
Kay Brumbelow  
Brian Davis  
Todd Speer  
Scott Israel

Absent: None

The proposed Agenda for Monday, June 27, 2022, was emailed to the Mayor and Council Members for review before tonight's meeting. Council Member Todd Speer made a Motion to approve the Agenda; Council Member Ted Britt seconded the motion. The vote was unanimous in favor.

The draft Minutes for Monday, May 16, 2022, were provided via email to the Mayor and Council Members for review before tonight's meeting. Council Member Ted Britt made a Motion to approve the minutes as presented; Council Member Kay Brumbelow seconded the motion. The vote was unanimous in favor.

**Public Hearing:** Mayor Langford opened the Public Hearing. Mayor Langford read the memorandum by M. Ungaro; The Atlanta Regional Commission has submitted the draft 2022 Comprehensive Plan Update. This document is the result of several steering committee meetings and citizen input. The survey itself had over 200 respondents. The document follows the guidelines and standards for comprehensive planning in the state of Georgia and allows the Town of Brooks to retain its status as a Qualified Local Government (QLG). M. Ungaro recommends the adoption of this plan. Council Member Scott Israel said it looked good and asked where the statistics come from; M. Ungaro replied the statistics come from the state and labor departments, housing, tax assessors, and other sources. A local resident asked where the commuting information came from, and M. Ungaro replied the labor department. Mayor Langford asked if there were any further public comments or questions regarding the Comprehensive Plan. With no further comments or questions, Mayor Langford closed the Public Hearing.

#### **New Business:**

**Adoption of 2022 Comp Plan:** Mayor Langford asked if there was a motion with respect to the Comprehensive Plan. Council Member Scott Israel made a motion to approve the 2022 Comprehensive Plan as presented, and Council Member Todd Speer seconded the motion. The vote was unanimous in favor.

## **Old Business:**

### **Second Reading/Adoption of the FY2023 Budget**

L. Spohr presented the amended proposed FY2023 Budget. The budget was amended to reflect a total millage increase of 0.64. The balanced budget will cover July 1, 2022, through June 30, 2023, revenues, and expenditures. Governmental Fund's total revenue is \$646,562, and Enterprise Fund's total revenue is \$43,000.

A local resident asked about having our own police person, and Council Member Scott Israel replied that it is not feasible for the Town of Brooks to have its own police department/person. A local resident inquired about the water system. M. Ungaro replied he is working with Fayette County Water System and looking at grants to upgrade the water system; it will require a grant rider. The town will piggyback on the County and will contribute money for the upgrade. The town is trying to find other sources of funding to eliminate the Town of Brooks bearing the full cost and/or raising the millage rate extremely high. A local resident questioned the capital expenditure of \$40k to resurface Church Alley; M. Ungaro replied that the expenditure for Church Alley is not to resurface Church Alley, it's Church Alley extension, which the Town will partner with local businesses to provide the delivery trucks a better platform instead of gravel.

Another local resident and Council Member Ted Britt inquired if there was a speed limit sign on Church Alley; after further discussion, it was determined there was not a speed limit sign posted and the speed limit on Church Alley should be ten mph. M. Ungaro stated he will have a speed limit sign installed. Council Member Scott Israel asked if Church Alley was private property; M. Ungaro replied it is a town road.

Mayor Langford asked if there were any other questions on the budget, and a local resident inquired about when any of the SPLOST projects will be worked on. M. Ungaro replied he would get to that, as it did not pertain to the budget.

Mayor Langford asked if there were no further questions on the budget, and hearing none, asked if there was a motion to approve the budget. Council Member Brian Davis made a Motion to approve the FY2023 budget as presented; Council Member Ted Britt seconded the motion. The vote was unanimous in favor.

### **BAR – Concept for Brooks baseball T-Ball New Concession Stand:**

D. Holliman was present and stated they are still in the process of the architectural design of the building, and from that, they will put together an estimate. Mayor Langford asked if there was an idea of the cost; D. Holliman replied he had submitted an estimate of charges of \$138,400, but costs will be based on the final drawing. D. Holliman said that based on the final drawings or plans, the goal is to launch a campaign this fall and next spring to fund the project, and the goal would be at the end of next spring to start construction on the building. One thought from the BAR Board meeting is that the current septic tank would be updated with the new system to make the existing facility useful since there have been issues, also with the intent of using the new system in the new building. D. Holliman had discussions with Anita Godbee, Director at Fayette County Parks and Recreation, regarding property lines; she received an estimate for \$8,000 and now will try to find a less expensive survey. The survey will confirm the lines for the county and town. M. Ungaro said he was surprised there weren't pins set from the last survey. Anita Godbee is also working on what to do with the area out in the field; she has a couple of options of putting a pipe in or replacing

the pipe or doing some type of open stream in which funds could possibly come from government money. D. Holliman expressed that his desire is to have a portion of the building be a legacy for the Town of Brooks.

**Committee Reports (if any):**

**Mayor's Report:** Mayor Langford reported he has noticed the rough patches along the right of ways along the Connector. M. Ungaro replied that the County is responsible for mowing the right aways; unfortunately, some residents will wait for the County to mow it instead of doing it themselves. M. Ungaro suggested using Round-Up along those rough patches.

**Planning and Zoning:** M. Ungaro reported a stop-work order has been placed on the Gable Road construction as the owner went beyond the permit description. Another stop-work order was issued on Price Rd due to the owner stating he is planning on operating a medical manufacturing company; M. Ungaro said the permit was approved for a barn structure only. M. Ungaro will send a letter to the resident informing him that his property is not zoned for manufacturing and that if he desires, he can discuss his request before Mayor and Council.

**Recreation:** D. Holliman was present; financials were not received. D. Holliman reported cheerleading will begin at the end of July, and softball and baseball will be starting in mid-August.

**Town Clerk Report:** L. Spohr reported she received one complaint about a motorcycle rider that speeds on Hwy 85 Connector most mornings. Council Member Scott Israel asked for detailed information regarding the motorcycle rider, L. Spohr stated she would contact the resident and request additional information.

**Library:** K. Bradley reported library traffic has increased, new books are being put away on the newly installed shelves, and the latest best-sellers are being ordered.

**Farmer's Market:** K. Bradley reported the June 25<sup>th</sup> market was very slow due to the heat and/or the previous night's storm.

**Finance Officer's Report:** The financial information was distributed prior to the meeting. L. Spohr reviewed the financials; LOST and SPLOST are at an increase over the same time last year. SPLOST YTD over this time last year is at an increase of 8.54%, and LOST YTD over this time last year is at an increase of 11.49%.

**Manager's Report:**

**Hardy Hall:** M. Ungaro reported starting on July 1, rental rates for Hardy Hall will increase to \$160.00 from \$125.00. This increase will incorporate the bulk of the \$40.00 cleaning fee the Town pays after a function is concluded. Bids are being compiled for the floor replacement and hopefully will be presented at the July meeting. Last week one bid came back very favorably: just waiting on two additional bids.

**Transportation:** M. Ungaro reported that the environmental engineers from GDOT are investigating the potential damage to road pavement from the oil spill that occurred between the evening of May 19<sup>th</sup> and the morning of May 20<sup>th</sup>. Their report will be helpful if we need to have the responsible party replace any asphalt. M. Ungaro also reported the County is running core samples and that he is working with the County to look at the effects on the road. Council Member Scott Israel asked if the oil did anything to the soil, and M. Ungaro replied, fortunately no.

**SPLOST:** M. Ungaro reported that he would like to move forward with the Brooks Road 4-way, realignment, and possible roundabout due to traffic.

**GMA Annual Conference:** M. Ungaro reported that both he and L. Spohr attended sessions at the conference but in the future maybe attend every other year. M. Ungaro said he participated in a class on Bipartisan Infrastructure Law and How New Federal Grant Programs, which provided a host of programs available such as possibly replacing culverts and bridge replacements.

**Any Other:** None

**Any Other Business:** M. Ungaro presented a Scope of Services bid for traffic engineering services for the intersection of Brooks Road and Hwy 85 Connector for approval. Council Member Ted Britt asked why only one bid, M. Ungaro replied that Town Engineer, Mallett Consulting, reviewed the bid(s), and no further bids are required. The Scope of Services is \$8,210. Council Member Scott Israel made a motion to approve, and Council Member Kay Brumbelow seconded the motion. The vote was unanimous in favor.

Council Member Scott Israel asked why the net income on the financial reports reflected (\$56,964); L. Spohr responded it was due to inflation, a stormwater transfer, and Worker's Compensation. Mayor Langford asked if the FY22 budget will be amended; L. Spohr replied yes, but not until August.

**Adjourn:** There being no further business to discuss this evening, Council Member Brian Davis offered a Motion to adjourn; Scott Israel seconded the motion. The vote was unanimous in favor.

Respectfully Submitted,

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Lorey Spohr  
Town Clerk